

Gibson Memorial Library Board of Trustees
Meeting Minutes
Monday, August 3, 2026

- I. Call to Order: 5:15 PM**
- II. Roll Call:**
Present:
GML Board Members:
Ann Coulter, Steve Guthrie, Steve Lane, Angel Sorden, Jessica Rosener, Sue Rusk, Becca Slick, Connie Maxson, and Melissa Levine
Library Director: Danielle Dickinson Thaden
City Council Liaison: Josh Thompson
Creston News Advertiser: Erin Henze
Absent: Connie Maxson and Assistant Library Director: Jordan Foote
- III. Adoption of Agenda:** Motion: Slick, Seconded by: Guthrie Motion carried.
- IV. Public Forum:** No Public Comment
- V. Approval of Minutes July 6, 2026,** as amended IX: Medial to Media, VII grate drain instead of great. Motion to accept July minutes: Lane Second: Sorden, motion carried.
- VI. Finance Report**
 - a) Bills and Finances: In July we were borderline for budget spending everything possible out of the 410 account. 2026 had a lot of unexpected expenses for building maintenance. Book budget line was not completely spent out, but there were significant memorial book donations. Proquest, Overdrive, and Biblionix all came out in July for the next year for subscriptions. Last half month of Access was paid for service during change over to Mainstay. Remainder of furnace paid to J&J. A few programing expenses were all paid in July as well.
 - i. Motion to pay the bills, Guthrie, Second: Slick, motion carried.
- VII. Director's / Circulation Report:**
 - a) Director's Report: Report on Direct State Aid Form: Direct State Aid Approved for \$2951.38 for new furniture to update space on second floor. E-rate approval for new Mainstay service for \$4,368 for possible reimbursement. Mainstay has new server installed; old server is still working as folders are moved over to the new server prior to decommissioning old server. Mainstay also assessed and identified some faulty switches and replaced those out while on site.
 - b) Circulation report: Children's Non-Fiction weed was completed; non-fiction then had a 4% increase in circulation last month. In comparison to last year numbers have been up across the board. Young Adult fiction was up due to increase in graphic novels, higher than seen in past 5 years. Door count was also up in July as well as programming attendance, which was up to 1,067 with last year being 709. Passive programming works best with Adults and Jordan has been supporting this through the Spice Club and Blind Date with a book.

- c) Memorials for Twila Brant were received this month, and several adopted author books increased donations.

VIII. Unfinished Business

- a) Policy #24: Digital Communications Draft #2, adding photo permissions. Motion to approve: Guthrie; Second: Lane; Motion carried:
- b) 2026 SCICF Grant: Window design possibilities reviewed: Danielle will move forward with finding a local artist to design the window decals in an art-deco style.

IX. New Business

- a) Board Education:
 - i. Review of strategic plan goals:
 1. Still working towards reaching 40% goal for registration of union county 0–5-year-olds in Dolly Parton Imagination Library.
 2. Will reach back out to the Early Childhood Center for monthly outreach.
 3. Continuing to work on online resource offerings.
 4. Continuing to work on our comfy space goal with installation of the solar film, installing laptop counter.
 5. Ensuring film is ADA accessible.
 6. Continue to work on the outdoor space with attractive landscaping, signage and amenities with outdoor heating prior to the fall.
 7. Working on our online presence to ensure resources are easy to navigate and there are opportunities to socially network.
 - ii. Summer reading data shared.
- b) Telehealth tablet opportunity: approve agreement with Marion County Public Health. GML was selected for placement of a Combat Cancer Telehealth Tablet. Suggested changing a closet into a soundproof space for privacy. Motion to table until next month with questions to the city about contract, HIPAA, and liability: Guthrie; Second: Levine; Motion Carried.
- c) Fire alarm communicator issue: consider adding a cellular line to replace the digital line which may have been affected by the switch that Mainstay changed out to near the circulation desk may have affected the connection to the Fire Alarm Communicator. Danielle will work on getting more information on Johnson Controls' quote. Motion to table: Guthrie; Second, Rosener; Motion Carried.
- d) Animal visitors at the library: Danielle will continue to work on guidelines for programming opportunities with animals or reptiles.
- e) Director's evaluation: Ann Coulter will email out evaluation to complete this month and review in September.

X. Adjournment: 6:19 PM: Next Meeting: Monday, September 14, 2026, at 5:15 PM.