

Gibson Memorial Library Board of Trustees
Meeting Minutes
Monday, June 1, 2026

I. Call to Order: 5:15

II. Roll Call:

Present:

GML Board Members:

Steve Chamberlain, Ann Coulter, Steve Guthrie, Steve Lane, Angel Sorden, Sue Rusk, Becca Slick, Connie Maxson and Melissa Levine.

Library Director: Danielle Dickinson Thaden

Assistant Library Director: Jordan Foote

City Council Liaison: Josh Thompson

Creston News Advertiser: Nick Pauly

Teacher in the Workplace: Mahayla Hill

Absent:

- III. Adoption of Agenda:** Addition to the agenda: time change to 6:45 for Tuesday's SCIF grant at Tuesdays in the park. Steve Chamberlain will be stepping down from his board position as the end of June, we thank him for his service. Motion to approve the agenda: Slick, second: Sorden motion carried.

- IV. Public Forum:** No Public Comment

- V. Approval of Minutes May 4, 2026:** Motion to accept May minutes: Sorden, second: Lane, motion carried.

VI. Finance Report

- a) Bills and Finances: \$6500 remaining from this current year's budget in the Direct State Aid category. Typical bills and books and supplies for summer preparation. One portion of the J&J plumbing and heating bill for the work done on the wiring for the furnace. The bill for the new furnace has not come yet. Secondhand mower repairs for Cassidy to use. The second installment for the reading room flooring was paid. Lane made a motion to pay the bills; second: Slick; motion carried.

VII. Director's / Circulation Report:

- a) Circulation report: May was a busy month with going to the schools and daycares to prepare for the summer reading program. Power outage last year that required everything to reboot, and the server has not been able to reconnect to the system. Access is working on the server remotely, but it has been down for the past three days. Circulation was very steady in May. Erich Iowa Agreement resigned.

VIII. Unfinished Business

- a) SCIF Grant / revisions to capital plan: grant is awarded at Afton's Tuesdays in the Park on June 2 at 6:45 PM. Board members are encouraged to attend. The funding available was \$1,969.09, which would not cover the furniture we had planned on. Danielle is asking for approval to use remainder of the furniture budget to help pay for the furniture on the second floor as well as the remainder from the Direct

State Aid. Part of this money could also be used for paying for the furniture. Board agreed to spend that funding on the furniture.

Podium Ink is looking for more design ideas. Danielle will be looking at different designs and will bring them to the board for approval prior to application.

- b) FY 26 E-Rate final updates: should hear about finalized rebates soon. Mainstay did receive their spin, so GML will be E-Rate eligible.
- c) Server bids to consider and approve: Mainstay and One Guard submitted estimates. Checking on price of expediting server and potential of moving forward with the server sooner. Motion to approve the purchase of a server from Mainstay: Guthrie, Second: Lane, motion carried.

IX. New Business

- a) Board Education: Big Stats Book for FY25:
 - i. Income: Creston does not reach the 25% percentile in comparison to our population in the Category we fall in. Socio-economic status of our community. Per capita spending is determined by the income coming in. Other communities have foundations that raise money for funding the library.
 - ii. Expenditures: Creston is in the lower half of the group for expenditures. Our collection expenditure is down. Friends of the Library funding are not accounted for in this report.
 - iii. Collections: Similar sized collection, about half the average square footage.
 - iv. Transactions: Below the 25th percentile in spending on our collection
 - v. Services: GML is way below the number of PCs by comparison. Also falling lower in visits, but we are above where we were two years ago. Wireless sessions is above average for users bringing their own device to be used on the GML website.
 - vi. Programming: GML looks good in the children's area, falling in the 75th percentile in both child categories.
 - vii. Programming and Activities Part 2: Above the 50th percentile in programming with 321.
 - viii. Wages & FTE: Creston actually has 7 Librarians FTE as they are all certified through the state. The wages at GML are lower than other towns in our population but not in Southwest Iowa.
- b) Accreditation preparation: review of standards: submission of accreditation documents by the end of February 2027. As tier three, GML will meet all tier 1, 2, 3 and a certain amount of non-tier items to maintain a tier 3 standing. The ADA Checklist for existing facilities will need to be completed and we have four

options of checklists to choose from. Will choose to complete the access to goods and services checklist.

X. Adjournment: 6:33PM: Next Meeting: Monday, July 6, 2026, at 5:15 PM.